

07 January 2021

Dear Parents and Carers,

## Year 7 Parents' Evening 14<sup>th</sup> January 2021 - Appointment Booking

I would like to invite you to attend our Parents' Evening on 14<sup>th</sup> January. This is an important evening and provides you with an opportunity to hear from your child's teachers, discuss your child's progress, or raise any relevant issues with your child's teachers.

The school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made from 7<sup>th</sup> January and will close at 4pm on Wednesday 13<sup>th</sup> January. Should you wish to make any changes after this date please contact the school office.

Please visit <http://www.testwood.schoolcloud.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

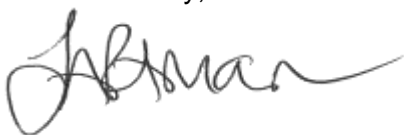
Student's First Name:           «Forename»  
Student's Surname:           «Surname»  
(Registration Class) / (Tutor Group) / (Date of Birth) / (Login Code): «Information»

As all appointments will be via video call please visit [Parent Guide for Video Appointments](#) for more information. You do not need to be logged into the booking system to see this. Please note that the number of appointments is limited to twelve per parent.

Unfortunately Mr Gale will not be able to participate in this Parents' Evening. Please email Mr Gilbert, [n.gilbert@testwood.hants.sch.uk](mailto:n.gilbert@testwood.hants.sch.uk), Curriculum Leader for Humanities for information on your child's progress in Mr Gale's classes [n.gilbert@testwood.hants.sch.uk](mailto:n.gilbert@testwood.hants.sch.uk).

If you are unable to use the online booking system for booking appointments, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely,



Mrs J. Pitman  
Headteacher