

**Minutes of Full Governing Body  
TESTWOOD SPORTS COLLEGE**

**Date:** 13<sup>th</sup> July 2016  
**Time:** 6.00 p.m  
**Venue:** Learning Resource Centre

**Persons Present:** Jenny Pitman (Headteacher), Paula Kennedy (Deputy Headteacher), Shaun Isaac, Graham Pike, Tony Jerrett, Jackie Barker, Vanessa Ford, Nick Gilbert, John Lawrence, Alison Platt, Gemma Young, Chris Bell

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**In attendance**

Christina Randles	Clerk to the Governing Body
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**Apologies** Hadleigh Garland, Kevan Walsh, Pep Monk, Dawn Bushrod, Mark Fenton, Gemma Young

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**Action points:**

No	Action	By Whom	Timescale
16-3-16/3	SIP to have a RAG coding and an appendix for jargon.	JP	13/7/16
16-3-16/15	Vacancy to be raised for governor for September 2016.	DB	end of June 2016
13-7-16/1	Core Subject Review in Art to be set for a new meeting date	JP	21/9/2016
13-7-16/2	Confirmation of exit poll following examinations completed	JP	21/9/2016
13-7-16/3	Governor Link Visit to be continued from last term	DB/All	21/9/2016
13-7-16/4	WGBT date to be agreed	All	21/9/2016
13-7-16/5	Child Protection Training date to be set	All	21/9/2016
13-7-16/6	Recruitment of new Governors to take place	DB/JP/All	21/9/2016

No	Agenda Item	Action
1.	<p><b>Welcome and Apologies</b>            All were welcomed to the meeting. Apologies received from Hadleigh Garland, Kevan Walsh, Pep Monk, Dawn Bushrod, Mark Fenton and Gemma Young.</p> <p>Shaun Isaac chaired the meeting as vice chair. Dawn Bushrod sent her apologies in advance of the meeting</p> <p><b>Pecuniary Interests</b>            No governors present made a declaration of interest in respect of agenda items.</p> <p><b>Correspondence</b></p>	

	No correspondence was received.	
2.	<p><b>Core Subject Review</b></p> <p>This was to be presented to Governors on the subject of Art. This has been carried forward to a future meeting and set as an action point.</p>	13-7-16/1
3.	<p><b>Minutes of previous meeting</b></p> <p>All action points have been completed except for those listed.</p> <p>Minutes of the previous meeting were agreed a true record and signed.</p>	
4.	<p><b>Head Teachers Report/SIP</b></p> <p>It was confirmed that the Year 6 meeting at Bartley established a stronger working partnership moving forward and it is the intention that this continues to increase roll intake in future years. Staff are working tirelessly to promote the college and they were thanked for this by Governors.</p> <p><b>HEADLINES</b></p> <p>Number on roll is to increase from 645 to 648. Governors were made aware that with 146 pupils coming into Year 7 this is a rise in 11 years.</p> <p><b>A governor noted that there had been a drop in attendance at this time of year</b></p> <p>Examples of the current issues were explained to Governors in detail with no further questions raised.</p> <p><b>A governor asked what DR stood for</b></p> <p>It was confirmed that this means Dual Registration – this relates to those children who are at Greenwood – they do not attend Testwood but are on roll within college.</p> <p>It was confirmed that Exclusion Data to 4<sup>th</sup> July 2016 has increased. Appropriate actions are in place and the college remain committed to internal exclusion where possible. Pastoral care is more evident and behaviour management is controlled based on consequences relating to the exclusion.</p> <p><b>A governor queried whether there was a tendency for the same children to be involved</b></p> <p>It was confirmed that this was the case but there are strategies in place to support this.</p> <p>There have been no bullying incidents or racial incidents</p> <p><b>SEN</b></p> <p>The percentage within the college remains high and there are Wave 1-3 intervention strategies in place.</p> <p>There was a discussion held on the increasing level of SEN support that is needed. This is under review currently. The Learning Support Area is to be renamed 'The Hub'.</p> <p><b>TEACHING AND LEARNING REPORT</b></p> <p>This was sent to Governors prior to the meeting.</p>	13-7-16/2

	<p>Differentiation in lessons was explained to Governors – this involves matching challenges to the need of the student.</p> <p>There are systems in place to store progress and an app to set homework and revision.</p> <p>APS was clarified as the acronym for Average Point Score.</p> <p>A review was carried out on the support offered on the lead up to the examinations for Year 11. An exit poll is to be carried out.</p> <p>The gaps were discussed between Girls, Boys and PP students together with a discussion on Progress and Attainment.</p> <p><b>SUCCESSION PLANNING</b> This is in place with a view to grow an opportunity in developing senior leaders. The new members of the Senior Leadership Team have been given outside opportunities to develop and they network with other schools. Official training is offered appropriately. Women in Leadership has been attended.</p> <p><b>70<sup>TH</sup> ANNIVERSARY</b> This event was enjoyed by all. Approximately 250 individuals were present and a memory book was completed – Governors were invited to sign this. A press release to the Echo was discussed.</p>	
5.	<p><b>Budget Review</b></p> <p>2016/2017 budget was ratified by Governors. This needs to be documented for the Auditor Visit in December 2016.</p> <p>It was confirmed that curriculum spend needs to be restricted moving forward.</p>	
6.	<p><b>Reports from Panels</b></p> <p><b>PCW</b> Lock Down Policy was tested and confirmed as sound. All relevant policies were ratified at this meeting.</p> <p><b>SPP</b> All relevant policies were ratified at this meeting.</p> <p>A full policy review cycle is attached to these minutes. All policies have been ratified in line with the dates provided.</p>	
7.	<p><b>Link Governor Visits/Summary</b> This task was carried out and all feedback was made available to governors. This is to be continued in the Autumn Term.</p> <p>The question remains as 'How are departments changing their schemes of work in relation to Life After Levels'.</p>	13-7-16/3
8.	<b>Teaching Review Feedback (part of Head Teachers Report)</b>	

9.	<p><b>Responsible Officer Report</b>  This is was distributed prior to the meeting. It was confirmed that this is now being carried out in a timely manner.</p>	
10.	<p><b>Whole Governing Body Training</b>  It was agreed that this would take place based on the new Key Stage 2 levels – progress 8 and the new safeguarding document. Also a Finance overview would be appropriate.</p> <p>Safeguarding Training changes are to be delivered to all staff in September 2016.</p> <p>Child Protection Training Date to be agreed at next FGB.</p>	<p>13-7-16/4  13-7-16/5</p>
11.	<p>Three policies remained outstanding for ratification.</p> <p><b>PAY POLICY (SPP)</b>  <b>PERFORMANCE MANAGEMENT (SUPPORT STAFF)</b>  <b>PERFORMANCE MANAGEMENT (TEACHERS)</b></p> <p>Ratified by Governors.</p>	
12.	<p><b>AOB</b></p> <p>Chair of Governors to write to those Governors who are leaving.</p> <p>Those who are leaving were thanked for their support to the college.</p> <p>Recruitment of new Governors to take place immediately.</p>	<p>13-7-16/6</p>

Meeting ended at 8.25 p.m.

**Signed as a true copy of the minutes of the meeting**

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**Date**

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